

ST. FRANCIS HIGH SCHOOL BOOSTER CLUB INSTRUCTIONS FOR VOLUNTEERS

Parking: Please park in the structure next to the gymnasium. The lower parking lot is reserved for those on a list provided by the school.

Check-in instructions: Please enter the school by the upper gate next to the administration building. Only volunteers with confirmed shifts will be permitted to enter without purchasing a ticket. Please check in for volunteer duty at the gate.

Next, head to the location where you will be working. For example, if you are working concessions, please check in at the concessions booth that you have signed up for. All Security check-ins are at Room 404 in the administration building.

We will also strive to provide an accurate job description, so you understand what is expected of you. **Expectations**: Please take your assignment seriously and perform your duty diligently and to the best of your abilities.

- Whenever you volunteer to work at a game, you are making a commitment to the school that your service will not be compromised by watching the game. Please understand that if you intend to watch the game, it is unfair to the school if you also sign up to work; instead, please consider volunteering at another of the many other school events on the calendar.
- Please keep cellphone use to a minimum except for purposes of your volunteer position.
- Children who require supervision should not accompany you as you work your volunteer position.
- -Please arrive well-fed and rested. Water, snack and restroom breaks are of course fine, just let your Lead know.
- As representatives of the school, it is essential that we maintain a professional demeanor.
- -We truly appreciate your contributions to the school and are consistently inspired by the enthusiasm and teamwork!

Everything we do as a family is in supports St. Francis High School and our sons.

